

January 2026

To Internal Medicine Patients,

Happy New Year 2026! Thank you for choosing our office.

We strive to maintain a consistent and reliable medical practice. I am a board-certified internist and have expanded my expertise to include medical dermatology and offer superficial radiation therapy, a treatment alternative to Moh's surgical procedure. My medical practice includes Kate Stults, a Dermatology Nurse Practitioner, who offers medical and cosmetic dermatology and laser treatments. Diana Rios, Nurse Practitioner, specializing in the newest weight loss management medications and women's health, including hormone replacement therapy. Lastly, Dr. Jack Kennis, MD, is a previously retired E.R. Physician with an amazing background in internal medicine and emergency medicine. He will be available to see patients when I am unavailable.

In 2025, Sarah Sandell, MD, and Susan Sleep, MD became Susan Sleep, MD and Associates with the retirement of Dr. Sandell. We at Susan Sleep and Associates will continue to give you the same personalized care and attention, retain friendly staff and personable office practices.

Susan Sleep, MD and Associates will remain an out-of-network provider for all insurance companies and is contracted with Medicare only. As a Medicare contracted provider, we will bill Medicare on your behalf for visits and procedures. Since we became contracted with Medicare in 2019, we have learned that some Medicare plans with a secondary may have deductibles or copays. Also, some Medicare Advantage PPO plans have deductibles and/or copays; these are the patient's responsibility. We are not contracted with any Medicare Advantage HMO plans. You are responsible for co-pays/deductibles and the annual concierge fee, which is not reimbursed by any insurance. If you have any questions regarding billing, please get in touch with our biller by emailing: billing@susansleepmdandassociates.com.

As part of my Medicare concierge program, I consider it a privilege to be your physician. My Office Staff and I strive to remain timely with all communication and ensure your medical needs are met. I am available by personal cell phone, text, or email. Text is best. As it is my goal to be available for your medical needs, there may be instances in which my staff or I direct you to go to urgent care or E.R. to ensure prompt medical attention and results.

The fee to join as a Medicare patient is \$2100. As a concierge patient, you benefit from your Medicare plan while receiving personalized medical treatment with a small, limited-size practice offering a Quest draw station and lab services, timely scheduling as medically necessary, and same-day or 1-2 business-day appointments for urgent matters.

For those who wish to join/stay with my practice, please submit a check for \$2100 or return the credit card form for \$2100 plus 3% credit card fees, due in January. It is truly a privilege to know and care for you.

Sincerely,

Susan Sleep, MD

Sleep MD Concierge Program

_____ By initialing I/We agree to Dr. Susan Sleep's yearly administrative fee. I/We understand this fee is used to cover administrative, other ancillary services and access to the physician, that are not covered or reimbursement by insurance companies. The cost of the yearly plan is \$2,100.00

Enclosed is my payment of \$2,100.00 per person by check or \$2,163.00 per person by Credit Card (3% added to CC)

Your information is kept strictly confidential. It is our policy to treat your financial information with the same privacy guidelines as your medical records.

Patient Name or Names: _____

Signature: _____

I/We authorize Susan Sleep, M.D. & Associates, A Medical Corporation to charge my credit card \$2,100.00 per person and 3% credit card fee total \$2,163.00

Visa/Mastercard American Express

Credit Card # _____

Exp. Date _____ / _____

Security Code (3 or 4 (AMEX) Digits): _____

Billing Address: _____

Cardholders Signature: _____ Date: _____